



PRONOTE

REQUEST TO ADD ADDITIONAL PREMIUM TO EXISTING NOTE

Agent Name: _____

Insured Name: _____

Pronote Account #: _____

Policy #: _____

Endorsement Effective: _____

**Complete this box for new policies only.
If endorsement to existing policy, move to next box.**

Insurance Company: _____ General Agent: _____ Coverage Type: _____
Amount to be financed: _____ + Down Payment collected*: _____ <small>*Down Payment Requirement: Collect 25% of Total Additional Premium for endorsements effective within 30 days. Collect 40% for endorsements effective over 30 days ago. To add new policy, collect {Policy fee + 25% of (Pure Premium + Taxes)} as down payment.</small> = Total Additional Premium: _____

Special Instructions:

Fax this completed form to Pronote @ 800.294.0851
Thank you for choosing Pronote for your premium finance needs!